



TRADE LOGISTICS

YOUR KEY TO INTERNATIONAL TRADE

Want to start or grow your import/export business?

Learn how from industry experts.

View our [training schedule](#)

Import Readiness CHECKLIST

Before importing tick off that you have done the following:

- Register as an importer and exporter. For assistance click [here](#).
- Get the [tariff code or HS number](#) from your supplier or get a [professional tariff code determination](#).
- Are you importing from a SADC or European region? If yes you may be able to get a [certificate of origin](#) from your supplier and save on import duties.
- Calculate the [duty tax and VAT](#) you will need to pay. You can look up your duty tax and calculate your total VAT and duties using the calculator in the [member's area](#).
- Identify if any of your goods require are regulated and require a special permit. For assistance contact 0861 0 TRADE (87233) or [click here](#).
- Decide on the [incoterms](#).
- Decide on [insurance cover](#), your logistics company can advise you on this.
- Decide on the [payment method](#).
- If you are arranging the shipping choose a reputable logistics company and get a quote.
- Give your freight company your:
 - import code and permit (if applicable)
 - tariff code
 - shipping terms
 - contact details and collection address of supplier
 - your contact and delivery address
 - any other information they may require.

You are now ready to import.



Need further assistance or advice?

Ask us or join our [Training Courses](#)

Contact Us

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